



Board Meeting Packet

September 9-10, 2015
Madison, WI



Board Meeting

Department of Administration · Madison, Wisconsin · September 9th-10th, 2015

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August 21, 2015

I hope everyone has had a good summer. This is my first letter as chair of BPDD. I am excited serve as the chair of the board. I am amazed that everyone on the board puts so much effort into bettering the lives of individuals with developmental disabilities in Wisconsin. It is time to look forward to our future keeping in mind all of the changes happening in the state as we work on our five year state plan.

A few things I want to point out in this packet; we will be starting all of the meetings a little later than usual this month due to having one less committee meeting, the Ad Hoc Long Term Care Committee. Also, I have assigned each of you to a committee; please take a look at the list to see your assignment. I took your requests in mind. You may not be on the committee you want to be on, but we have to spread out to make sure that every committee is well represented. Keep in mind that everyone is welcome to sit in on all committee meetings, in fact I encourage it. The only difference is that if there is a vote that needs to be taken, you may not vote if you are not assigned to that specific committee. Lastly, the executive committee has decided to put together an Ad Hoc Diversity and Under-Represented Groups Outreach Committee. Some of you have requested to sit on this committee. If you are not currently assigned to this committee you are still welcome to be on it.

We have a lot of work to do in the next few months. I ask that all of you attend the entire meeting, this includes the committee meetings, guest speakers, café conversations, meals and the business meeting. Input from everyone is valued and needed.

I look forward to seeing you all at the September meeting.

Patrick Young

BOARD AGENDA SEPTEMBER 9TH, 2015

WEDNESDAY, SEPTEMBER 9TH, 2015

Time	Symbol	Topic		Facilitator/Presenter
1:30-2:30 PM		Consumer Caucus Room: Wisconsin Room (Room #112)		All
2:30-2:45 PM		Break		All
2:45-3:30 PM		Nominating and Membership Committee Room: Wisconsin Room (Room #112)	Page 15	Chair Nathaniel Lentz
3:30-3:45 PM		Break		All
3:45-5:00 PM		Governmental Affairs Committee Room: Wisconsin Room (Room #112)	Page 18	Chair Pam Malin
5:00-5:10 PM		Break		All
5:10-6:00 PM		Discussion: Faith inclusion and conversation on under-served communities Room: Wisconsin Room (Room #112)		Jim Hoegemeier WI-ARC
6:00-7:00 PM		Dinner & discussion about evening presentation Room: Wisconsin Room (Room #112)		All

THURSDAY, SEPTEMBER 10TH, 2015

Time	Symbol	Topic	Facilitator/Presenter
8:30-9:00 AM		Breakfast Room: Wisconsin Room (Room #112)	All

 = Meal
  = Meeting
  = Presentation
  = Vote
  = Walking Activity
  = Break

THURSDAY, SEPTEMBER 10TH, 2015 CONTINUED

9:00-9:45 AM		People First WI Room: Wisconsin Room (Room #112)	Cindy Bentley
9:45-10:00 AM		Break – FILL OUT, SIGN, AND RETURN TRAVEL VOUCHERS to BPDD STAFF	All
10:00-10:45 AM		Comprehensive Review and Analysis/Preparation for Developing/Prioritizing Goals in November Room: Wisconsin Room (Room #112)	
10:45-12:00 PM		Advocacy/Self-Advocacy Discussion Room: Wisconsin Room (Room #112)	
12:00-12:45 PM		Lunch Room: Wisconsin Room (Room #112)	All
12:30-12:45 PM		Public Comments Room: Wisconsin Room (Room #112)	
12:45-2:00 PM		Business Meeting Room: Wisconsin Room (Room #112)	All
		<ul style="list-style-type: none"> • Chair Report • Executive Director Report • Executive Committee • Governmental Affairs Committee • Nominating & Membership Committee 	<ul style="list-style-type: none"> • Kevin Fech • Beth Swedeen • Kevin Fech • Pam Malin • Nathaniel Lentz
		Business Meeting Action Items Motion to accept July 2015 Board Minutes	All

The WI Department of Administration (DOA) building is located at 101 E. Wilson Street, Madison. All meetings will be held in the Wisconsin room (room #112) located on the first floor of the building. You will need to stop at the front desk each day with your photo I.D. to pick up a name tag.



BOARD MEETING MINUTES - DRAFT

Present:	Chair Kevin Fech, Wendy Ackley, Barbara Beckert, Aliza Claire Bible, Lynn Carus, Elsa Diaz-Bautista, Debra Glover, Robert Kuhr , Ramsey Lee, Nathaniel Lentz, Bill MacLean, Pam Malin, Camille Nicklaus, David Pinno, Carole Stuebe, Patrick Young
Absent:	Meredith Dressel, Julie Hyland, Judith Quigley, Lynn Stansberry-Brusnahan, Sheila Thornton, Suzan Van Beaver, Cindy Zellner-Ehlers
Staff Present:	Fil Clissa, James Giese, Tami Jackson, John Shaw, Ann Sievert, Beth Swedeen

Chair Kevin Fech called the meeting to order at 1:02 PM.

1. **Chair Report:**

Kevin thanked all people involved with the retreat. Kevin reiterated that we continue to use the Buddy System. Kevin also reiterated that we have a clear message as board members. If there is something board members do not agree with, remember to go to the executive committee with that issue. That will allow the topic to be placed on the Board's upcoming meeting agenda to be discussed by the entire Board. Kevin also reminded board members not to use their title to try and get services or other things.

Lastly, Kevin thanked the board for allowing him to be the chair.

2. **Executive Director Report:**

Executive Director Beth Swedeen reported:

- We have projects available now for, Partners in Policymaking and also Sparks grants. Please let people know about these opportunities.
- Opt in/opt out policy was discussed and explained around stipends and transportation reimbursement.
- National meeting and TA conference will be next week. Focus of training will be effective self-advocacy and working with underserved groups
- Two new people have been hired on BPDD staff: Kira Stewart and Jeremy Gundlach

3. **Executive Committee Report:**

The committee discussed the structure of the board meetings

4. **Government Affairs Committee Report:**

The committee discussed the budget and what was happening in it. Mitch Hagopian from DRW gave an update on the hospital lawsuit and a couple of other things that were occurring at DRW.

5. **Nominating & Membership Committee Report:**

The committee talked about:

- the by-laws in relation to the position of the chair
- executive committee orientation and what should be involved
- demographic information and representation from different minority groups, and
- the status of the Governor's appointments - currently we have 4 openings on the Board

6. Long-Term Care Committee Report:

The committee did not meet.

7. Action Items:

- Board Elections unanimous motion to accept the slate as proposed.
- Motion to accept May 2015 Board Minutes Robert Kuhr/ David Pinno
- Motion to accept 2016 calendar dates: Lynn Carus/Patrick Young
September 9th and 10th
November 18th and 19th
January 20 & 21st
March 15th and 16th
May 18th and 19th
July Retreat 19th 21st and 22nd
- Supported Decision-making Projects Barbara Beckert/Bill MacLean to support
- Meaningful day project Patrick Young/ Nathaniel Lentz to support

8. Other Agenda Items:

Barbara Beckert reported from DRW on two new grants.

Bill MacLean reported on two new Waisman projects and a staffing change at Waisman, Axel Juhnker will take Paul White's position at the Waisman center.

Motion to adjourn made by Ramsey Lee at 2:03 PM; seconded by Lynn Carus. The motion unanimously passed.

Board Meeting Dates & Locations:

January 14 & 15, 2015	WI BPDD, Dept. of Administration 101 E. Wilson St., Rm. 112 Madison, WI 53703
March 17 & 18, 2015	<i>Day 1 (Disability Advocacy Day):</i> Monona Terrace Community and Convention Center One John Nolen Dr. Madison, WI 53703 <i>Day 2:</i> Inn on the Park 22 S Carroll St Madison, WI 53703
May 13 & 14, 2015	WI BPDD, Dept. of Administration 101 E. Wilson St., Rm. 112 Madison, WI 53703
July 14, 15 & 16, 2015	Green Lake Conference Center W2511 State Rd. 23 Green Lake, WI 54941
September 9 & 10, 2015	WI BPDD, Dept. of Administration 101 E. Wilson St., Rm. 112 Madison, WI 53703
November 18 & 19, 2015	TBD

Executive Committee Meeting Dates (all meetings are scheduled for Tuesdays, from 1:00-2:30 PM):

December 1, 2014
February 3, 2015
March 31, 2015
June 2, 2015
July 28, 2015
October 6, 2015

Other BPDD Dates:

March 17, 2015	Disability Advocacy Day
April 9, 2015	Employment First Conference
November 9-11, 2015	Self-Determination Conference

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-  BPDD Board Meeting
-  BPDD Executive Committee Meeting
-  Holiday

-  Self-Determination Conference / Disability Advocacy Day / Employment Conference

Board Meeting Dates:

January 20 & 21, 2016
March 15 & 16, 2016
May 18 & 19, 2016
July 19, 20, & 21, 2016
September 21 & 22, 2016
November 16 & 17, 2016

Executive Committee Meeting Dates (all meetings are scheduled for Tuesdays, from 1:00-2:30 PM):

December 1, 2015
February 2, 2016
April 5, 2016
June 7, 2016
August 9, 2016
October 4, 2016

Other BPDD Dates:

March 15, 2016	Disability Advocacy Day
April 2016	Employment First Conference
November 2016	Self-Determination Conference

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- BPDD Board Meeting
- BPDD Executive Committee Meeting
- Holiday

- Self-Determination Conference / Disability Advocacy Day / Employment Conference

Board Committee Assignments	
<p><u>Executive Committee</u></p> <ul style="list-style-type: none"> • Patrick Young, Chair • Pam Malin, Vice Chair • Elsa Diaz-Bautista • Kevin Fech • Nathaniel Lentz • Lynn Stansberry-Brusnahan 	<p><u>Nominating & Membership</u></p> <ul style="list-style-type: none"> • Nathaniel Lentz, Chair • Ramsey Lee, Vice Chair • Claire Bible • Elsa Diaz-Bautista • Meredith Dressel • Julie Hyland • Bill MacLean • Camille Nicklaus • Lynn Stansberry-Brusnahan • Sheila Thornton
<p><u>Government Affairs</u></p> <ul style="list-style-type: none"> • Pam Malin, Chair • Judy Quigley, Vice Chair • Wendy Ackley • Barbara Beckert • Lynn Carus • Kevin Fech • Robert Kuhr • Carole Stuebe • Suzan Van Beaver 	<p><u>Ad Hoc Diversity & Under-Represented Groups Outreach**</u></p> <ul style="list-style-type: none"> • Elsa Diaz-Bautista, Chair • Barbara Beckert • Lynn Carus • Meredith Dressel • Pam Malin • Judy Quigley • Suzan Van Beaver

**** Still open for others to sit on this committee**

EXECUTIVE COMMITTEE MEETING

MINUTES - DRAFT

BPDD Office and Teleconference

Present: **Chair:** Patrick Young **Vice Chair:** Pam Malin, Lynn Stansberry-Brusnahan, Kevin Fech, Elsa Diaz-Bautista, Nathaniel Lenz

Present by Teleconference: Patrick, Pam, Kevin, Nathaniel, Lynn

Absent: Elsa Diaz-Bautista

Staff Present: Beth Swedeen

Guests:

Meeting called to order at 1:15 PM.

1. September Meeting Agenda

Wednesday:

1:30-2:30 PM	Consumer Caucus
2:45-3:30 PM	Nominating and Membership Committee
3:45-5:00 PM	Governmental Affairs Committee
5:00-6:00 PM	Discussion: faith inclusion and conversation on under-served communities
6:00-7:00 PM	Dinner

Thursday:

8:30-9:00 AM	Breakfast
9:00 -9:45 AM	People First WI
9:45-10 AM	Break
10:00-10:45	Comprehensive Review and Analysis/Preparation for Developing/Prioritizing Goals in November
10:45-12:00	Advocacy/Self-Advocacy Discussion
12:00-12:45 PM	Lunch
12:30-12:45 PM	Public Comments
12:45-2:00 PM	Business meeting

2. Discussion ad hoc and existing committees:

- Long-term care ad hoc will be disbanded because most of the content has been repetitive with governmental affairs. The bylaws show that the Board only has 3 standing permanent committees: governmental affairs, executive, and nominating/membership.
- Pam shared info from the national meeting about creating an ad hoc committee on diversity to both identify diverse board views, as well as disseminate info to and connect with diverse communities. Ad hoc committee could help figure out how to cultivate relationships with under-

served communities to get beyond who we know. This group would also help craft language in grant applications to ask how grantees would tap into under-served communities.

- This would be a committee beyond the 3 established permanent committees, and volunteers would be sought through the SurveyMonkey committee preference survey so Patrick can identify a chair and members.

3. Discussion on board meeting times and locations for 2017:

- Committee decided to hold one meeting in Milwaukee and 4 in Madison, with the retreat preferably close to an area where we could draw on input from the Native American population.

4. Other Agenda Items:

- None

Motion to adjourn at 2:35 PM. Unanimously passed.

Nominating Committee Agenda

Members: **Chair:** Nathaniel Lentz **Vice Chair:** David Pinno, Camille Nicklaus, Cindy Zellner-Ehlers, Carole Stuebe, Wendy Ackley
Staff Liaison: John Shaw

Symbol	Topic:	Presenter:	Time:
	1. Surveys of Executive Committee and past chair <ul style="list-style-type: none"> Review proposed questionnaires for Executive committee and past Chairs 		
	2. Update on Appointments and Reappointments to board <ul style="list-style-type: none"> Update from the Governor's office on appointments 		
	3. Outreach for applicants to the board <ul style="list-style-type: none"> Brainstorm ideas of getting new applicants for the board 		
	4. Adjourn		

Other Information:



=Meeting



=Presentation



=Vote

NOMINATING COMMITTEE MEETING

MINUTES - DRAFT

BPDD Office and Teleconference

Committee Present: **Chair:** Nathaniel Lentz **Vice Chair:** Camille Nicklaus,

Committee Present by Teleconference:

Committee Absent: Dan Pinno, Cindy Zellner-Ehlers, Carole Stuebe, Wendy Ackley

Board Members Present:

Staff Present: John Shaw

Guests:

Meeting called to order at 2:06 PM

1. Discussion on possible change to by-laws:

- Shaw discussed where the idea came from and talked about a survey of past chairs. Shaw explained that several past chairs had talked with him about the responsibilities of being chair and it was pointed out that this was a 4 to 5 year commitment. Many past chairs have indicated that the issue is the travel to Madison, taking unpaid time off from work and other issues and had wondered if we could do a survey to find out the thoughts of the past chairs on what could be changed to avoid the stress associated with being chair. Shaw will develop a sample survey and this will be reviewed by the Nominating and membership committee at the September meeting.

2. Survey to current executive committee board members:

- Shaw asked for specific questions to be asked in survey so that executive committee orientation could be held and the orientation be based upon the experience of the executive committee. It was also recommended that the orientation be offered two times yearly, once before new individuals start on the executive committee and once in the spring when people are considering running for one of those positions. By doing the spring orientation the committee thought this might help people decide whether they wanted to be on the executive committee.

3. Demographics of Board:

- Shaw reported that currently all regions of the state are represented with the exception of Southwestern Wisconsin. We have all disability groups represented as well. We could use a better balance of individuals from certain ethnic backgrounds.

4. Report from Governors office:

- Currently we have 4 positions open. They include two self advocates, one family member and one public provider. We have no new appointments at this time.

5. Other Agenda Items:

- None

Motion to adjourn at 2:40 PM. Unanimously passed.

Government Affairs Committee Agenda

September, 9 2015

3:45-5:00PM

Concourse Hotel, Senate AB

Members: **Chair:** Pam Malin **Vice Chair:** Patrick Young, Robert Kuhr, Barbara Beckert, Elsa Diaz-Bautista, Ramsey Lee, Judy Quigley, Suzan Van Beaver
Staff Liaison: Tami Jackson

Symbol	Topic:	Presenter:	Time:
	1. Long Term Care: <ul style="list-style-type: none"> • What passed in the budget • What is DHS required to do, what flexibility do they have on the next steps. <ul style="list-style-type: none"> • What are the unknowns • What are the things we can influence 	Tami	45
	2. Other legislation <ul style="list-style-type: none"> • ABLE Act (passed in state budget, timeline for implementation) • Public Benefit Bills (FoodShare Photo ID) 	Tami	10
	3. NCD Forum update		5
	4. Updates from DRW, Committee and other BPDD board members		15
	5. Adjourn		

Other Information:



=Meeting



=Presentation



=Vote

GOVERNMENT AFFAIRS COMMITTEE

MEETING MINUTES - DRAFT

BPDD Office and Teleconference

Committee**Present:**

Committee Present by Teleconference: **Chair:** Pam Malin **Vice Chair:** Patrick Young, Elsa Diaz-Bautista, Suzan Van Beaver, Mitch Hagopian

Committee Absent: Robert Kuhr, Ramsey Lee, Judy Quigley,

Board Members Present: Meredith Dressel

Staff Present: Tami Jackson

Guests:

Meeting called to order at 3:02 PM.

1. Update on State Budget since last GA meeting:

- The Joint Finance Committee (JFC) is still working on several budget items including Transportation, Taxes, and financing for the Milwaukee Bucks arena.
- JFC passed its Motion #513 on 05/27/15, which made some changes to the Governor's proposed changes to Medicaid Long Term Care. However, JFC typically passes a final "clean up" motion (Motion #999) after they have acted on all sections of the budget; generally Motion #999 includes technical fixes and adjustments to motions previously passed by JFC.
- Advocates are working with JFC members on several items related to LTC to include in the final #999 Motion. It is unclear when JFC will take final action on the budget.
- JFC must complete its work before the Assembly and Senate can take up the budget, and both these steps must occur before the budget is sent to the Governor's desk to be signed into law.

2. LTC Beyond the budget: what's on the horizon and action board members can take:

- CMS has put out its proposed Medicaid Managed Care federal administrative rule for public comment (comments due by July 27th). This rule will set the minimum requirements for how states can operate Medicaid managed care and are especially important as Wisconsin is poised to change its long term care system.
- BPDD is developing talking points for people with disabilities and their families. BPDD will be preparing comments to submit to CMS.
- Board members are encouraged to comment on the rule and conduct outreach to their networks and encourage others to submit comments.

3. Updates from DRW :

- Mitch Hagopian provided an update from Disability Rights Wisconsin on Barbara Beckert's behalf.
- Mitch updated board members on the status of a 2006 lawsuit regarding end of life decisions for people with disabilities. The Wisconsin Supreme Court declined to take the case.
- DRW currently has 4 circuit court cases pending regarding the long term functional screen and adaptive aids. DRW is also examining the proposed federal Medicaid Managed care rule, and will submit comments to CMS.

4. Updates from Committee and other BPDD board members:

- None.

Motion to adjourn made by Patrick Young, seconded by Suzan Van Beaver, at 3:54 PM. Unanimously passed.

BPDD Financial Summary

Through 03/31/15

	FFY2013	FFY2014	FFY2015
Revenue			
Federal Allotment			
Actual	1,224,785.00	1,227,167.00	1,276,488.00
Estimate			
Expenditures			
Personnel Expenses			
Original Budget	511,154.09	526,986.27	571,196.00
Adjusted Budget	500,943.68		
Personnel Expenses	500,943.68	347,817.34	0.00
Encumbrance	0.00	0.00	0.00
Total Expenses /Encumbrance	500,943.68	347,817.34	0.00
Remaining balance from Budget	0.00	179,168.93	571,196.00
Operating Expenses			
Original Budget	144,802.70	157,821.80	215,365.00
Adjusted Budget	151,289.32		
Operating Expenses	151,289.32	119,930.77	683.88
Encumbrance	0.00	0.00	0.00
Total Expenses /Encumbrance	151,289.32	119,930.77	683.88
Remaining balance from Budget	0.00	37,891.03	214,681.12
Grants & Projects Expenses			
Original Budget	538,916.62	542,358.93	489,927.00
Adjusted Budget	572,552.00		
Expenses	543,612.91	153,258.19	0.00
Encumbrance	28,939.09	300,078.15	0.00
Total Expenses /Encumbrance	572,552.00	453,336.34	0.00
Remaining balance from Budget	0.00	89,022.59	489,927.00
Total Expenditures/Encumbrances	1,224,785.00	921,084.45	683.88
Balance/Deficit	0.00	306,082.55	1,275,804.12

BPDD Retreat

July 2015

Reported by Facilitator Amanda Bell

Retreat Goals:

- Celebrate and reflect on the past year
- Deepen our understanding of a “meaningful day” and identify potential areas of emphasis for the future
- Explore ways BPDD could move forward in each area of emphasis

Part 1: Celebration: Reflection and Analysis

The first part of the retreat provided an opportunity to celebrate the past year and to more deeply analyze the board's efforts in order to move forward more effectively. In small groups, the board considered the following questions:

- What was accomplished and why was it successful?
- What were the road blocks and what could we have done differently?
- What are the next steps?

While there were many celebrations from the past year, the board chose to focus reflection on 5 activities or areas. Below is a summary of the learning from each activity or area.

- Equipping Self-Advocates.
- Take your Legislator to Work/Employment
- Self Determination/Supported Decision Making
- Information and Outreach/Long-term Care Systems Change
- Outreach to Underserved Communities

Equipping Self-Advocates

- Successful activities include: Self Determination and Employment Conferences, Pride Festival, Partners, People First Chapter Trainings and YLF
- Creating active roles for self advocates in the conferences has been important
- One success of the Self Determination Conference is that it is never static
- The increased size of the conference poses both the opportunity for more people to engage but also creates a different feel and may necessitate an alternate venue
- Activities have connected more experienced self advocates with younger families
- Lots of people with disabilities are still disconnected from one another
- Transportation significant road block and explore transportation solutions for the conferences would be important
- Progress is slow and that can be challenging to maintain engagement over time

TLTW

- TLTW has worked to educate employers/legislators and the number of people involved has increased year after year
- Should engage people in more rural or outlying areas of the state
- Challenging to explain individualized and customized employment—using business language rather than human services jargon could assist

Self Determination/Supported Decision Making

- Training for the board is important: Training from Jonathan was powerful and grant will provide additional training
- Education needed for all parts of the system: self advocates, families and judicial system
- Lots of passion and people working in the area we could collaborate with—need tools, education and outreach
- Transition conversations through schools are one important opportunity for impact because they could alter the automatic guardianship response

Information/Outreach/Long-term Care Systems Change

- Educating participants and families and social media campaigns were effective because we provided people with clear message and supports
- People appreciated tools and we could include simpler text, more visuals and clear instructions about their use
- How can we better work with People First?
- How do we convert some of the people stepping up to help into leaders?
- We need more training about how to have a united stance as a board around these challenging subjects
- Need to keep people engaged in advocacy and outreach regardless of if there is a pressing issue and use positive opportunities to build relationships: ride Para transit with me, come share a piece of my life with me
- We can engage new and different types of stakeholders: venders and providers by using simple messaging about their self interest and could include chambers and home care associations in our databases so they can receive alerts

Outreach to Underserved Communities

- Milwaukee successes: African American Group through Promise and targeting Hispanic population
- Included Spanish session with English translation at Circles of Life and translated brochures
- Milwaukee, Waukasha, Racine to target in 5 year plan
- Build a more representative board—need community connector to help engage communities
- Underserved can also mean: geographic, disability areas, race, religion, criminal justice system, homeless population, etc.
- How do we integrate ourselves into diverse communities—be present with people and demonstrate immediate efficacy?

Part 2: Deepening Our Understanding of a Meaningful Day

Through small group conversations and a surprisingly competitive game, board members explored the question: **What are the ingredients for a meaningful day and a good life?**

A wall full of “ingredients” highlighted the breadth of experiences, connections and resources that give our life meaning . The discussions clarified how challenging it is for individuals with disabilities to put together these ingredients and emphasized the need for BPDD to spearhead initiatives in this area.

Insert Sticky Wall Photos

Part 3: Moving to Action--What Could BPDD Do?

The ingredients of a meaningful day and full life identified in the previous section of the retreat were the spring board for a series of small group conversations about how BPDD might move forward. Following the World Café, retreat participants clustered the sticky notes to identify areas of emphasis. Each area became a small group break out conversation and board members chose which conversations to participate in. Small groups brainstormed what BPDD might do to influence their topical area. Groups were encouraged to think of outside of the box solutions.

The areas identified were:

Faith and Spirituality

Access to Recreation and Leisure

Transportation

Choice, Control and Self Determination

Employment, Education and Financial Security

Healthy Living—did not have critical mass so those individuals moved into other conversation groups

Throughout the conversations, several themes or best practices emerged. These might provide general direction for BPDDs initiatives. Below are the themes that emerged along with specific examples from the individual small conversations. Following the thematic summary is a summary of each small group conversation based on topical area.

Thematic Analysis of Future Directions:

Building on what works:

- Strengthen the use of mini-grants and legislative breakfasts
- Build upon Faith Inclusion Network
- Improve specialized transportation system through: neutral party complaint process, rules that promote inclusion such as bringing friends on rides
- Targeting SPARKS outreach to existing civic organizations rather than specifically disability groups
- Self Determination Conference could be vehicle to explore relationships including place for parents to hear from self advocates
- School Peer support models are working. How do we expand that into extra curricular and afterschool? How could the strategies be applied past high school?

Joining with others outside disability community:

- Promote driving as transportation solution (modifications, learning materials, purchase assistance)
- Increase use of biking by individuals with disabilities: outreach and bike education, bike safety, 3 wheel bikes at B-Cycle Stations
- Impacting General Transportation System: promote and partner with regional transportation initiatives, grants to expand options for all people ensure bus lines run to all areas of town
- Inclusive opportunity in existing dating services
- Rather than attending same old segregated activities, find out where “community” is happening
- Partner with Lions Clubs, Chambers and other civic groups around employment

Bringing multiple stakeholders together:

- Faith communities, individuals with disabilities and the long term care system must all be engaged in order to make strides around faith inclusion
- Consortium/Learning Community of non disability based groups: come together for a year to share what they learn and recruit others ...plan, do , recruit, share
- Impacting about choice and decision requires involving individuals, families, friends and supporters
- Education around Supported Decision making vs. guardianship is needed at all levels— individuals, judicial branch, families who are considering guardianship as well as those who are aging and will need to consider new guardian appointment, community members who may assume all people have a guardian
- Individuals, families and supporters have to all be engaged in conversations about dating and sexuality
- Work with ERI around benefits counseling and making it more understandable.

Cultivating new uses for existing resources:

- Use faith communities as outreach tools to connect to individuals and families in culturally competent ways
- Special Olympics volunteers as connectors: use their personal networks and relationships with the people with disabilities to support them to join inclusive community groups
- Transition planning process already existing in schools could be place to provide information and education about supported decision making vs. guardianship
- Speed dating and singles retreat for individual with disabilities looking to learn and connect
- Paid supporters help people identify and connect to community groups and activities and support natural relationships to grow
- Groups of individuals with disabilities could connect around shared their interests or teaching each other to be more independent, create social activities in their community and have choice/voice in those small groups (connections already in place from segregated activities, so could transition to more self determined outcomes)
- Use PROMISE materials as tools to support financial management an literacy

Topical Summary Future Directions:

Faith and Spirituality: Debriefing this small group conversation was challenging for retreat members as many conversations about faith and spirituality are. In addition to connection to faith communities being important for some individuals with disabilities, the group also identified the importance of faith communities as partners in order to better engage individuals and families and demonstrate cultural competence. Ensuring that a diverse set of people were involved in planning any initiative in this area as well as looking at previous initiatives (such as faith inclusion network) are important considerations. There are three areas of influence which would need to be considered to impact this issue significantly.

- Influencing Faith Communities: How can faith communities be accessible in ways other than their physical space?
- Influencing individuals with disabilities: How do people explore their faith and spirituality and make choices about this area of their lives?
- Influencing Long Term Care system: What are the barriers for people to be able to connect? Are the supports to attend events in place? Are supporters comfortable supporting people to make decisions or explore this aspect of their lives?

Transportation:

- Promoting Driving: encourage accommodations to vehicles, study materials, assessment and licensing; impact financial barriers to car ownership
- Promoting Biking: outreach and bike education, bike safety, 3 wheel bikes at B-Cycle Stations
- Impacting General Transportation System: promote and partner with regional transportation initiatives, grants to expand options for all people (and ensure its accessible), ensure bus lines run to all areas of town
- Improving Specialized Transportation: neutral holder of complaints so people are not afraid of retaliation, rule changes to ensure people can have a friend ride along

Access to Recreation and Leisure:

- Targeting SPARKS outreach to existing civic organizations rather than specifically disability groups
- Alternate use of Special Olympics volunteers: These individuals could be connectors for people into inclusive community groups. They could use their personal networks and would already have relationship with the people they were connecting
- Consortium/Learning Community of non disability based groups: come together for a year to share what they learn and recruit others ...plan, do , recruit, share

Choice, Decision Making and Self Determination:

- Need all stakeholders involved and on board: families/guardians, individuals with disabilities and support providers
- School transition process creates opportunity to educate and facilitate conversations around supported decision making vs. guardianship
- Initiatives that teach decision making at early ages impact this across the life span
- Current system does not have anything in place to trigger revisiting the need for guardianship and many families are aging and working on succession planning
- Community members often assume individuals have guardians and act accordingly

Relationships and Friendships

- Friendships and relationships could be facilitated based on similar interests vs. the assumption that disability is the common denominator
- Self Determination Conference could create space for education and conversations about relationships—include parents in those conversations as well
- Speed dating for individuals with disabilities, a singles retreat and inclusion in on-line dating services could help people connect

Belonging and Contributing to Community

- Authentic and organic connection is the goal rather than the contrived interactions that so often occur
- Assumed that people with disabilities clustered together are all friends, but proximity doesn't mean connection—you can be in a group and still feel alone
- Paid supporters help people identify and connect to community groups and activities and support natural relationships to grow
- Groups of individuals with disabilities could connect around shared their interests or teaching each other to be more independent, create social activities in their community and have choice/voice in those small groups (connections already in place from segregated activities, so could transition to more self determined outcomes)
- School Peer support models are working. How do we expand that into extra curricular and afterschool? How could the strategies be applied past high school?

Employment, Education and Financial Security

- Affordable and quality living situations are essential—connections to Movin' Out, etc
- Need knowledge of work incentives—seems to be misunderstanding of this area and partnership with ERI could improve that
- Promise Materials could be used by BPDD to promote financial literacy
- Grassroots work should continue including Employment First Mini grants, tapping into tech colleges, partnering with Chambers and Lions clubs

July 2015 BPDD Board Retreat Summary

Part 1: Celebration: Reflection and Analysis

Activity:	Accomplishments:	Road Blocks:	Next Steps:
Equipping Self-Advocates.	<p>Successful activities include: Self Determination and Employment Conferences, Pride Festival, Partners, People First Chapter Trainings and YLF</p> <p>Creating active roles for self-advocates in the conferences has been important</p> <p>One success of the Self Determination Conference is that it is never static</p> <p>Activities have connected more experienced self-advocates with younger families</p>	<p>The increased size of the conference poses both the opportunity for more people to engage but also creates a different feel and may necessitate an alternate venue</p> <p>Lots of people with disabilities are still disconnected from one another</p> <p>Transportation is a significant road block. We need to explore transportation solutions for the conferences</p> <p>Progress is slow and that can be challenging to maintain engagement over time</p>	<p>Explore new transportation solutions for the conferences for self-advocates</p>
Take your Legislator to Work	<p>TLTW has worked to educate employers/legislators and the number of people involved has increased year after year</p>	<p>Should engage more people in rural areas/outlying areas of the state</p> <p>Challenge to explain individualized</p>	<p>Identify ways to engage more people in rural areas</p>

		and customized employment using business language rather than human service jargon	
Employment	Great grassroots work -- including Employment First Mini grants, tapping into tech colleges, partnering with Chambers and Lions clubs Great EF Conference	People need a better understanding of work incentives—there is a big misunderstanding in this area	Partner with ERI to increase knowledge of work incentives—dispel myths Use Promise materials to promote financial literacy
Information and Outreach/Long-term Care Systems Change	Educating participants and families and social media campaigns were effective because we provided people with clear message and supports People appreciated tools and we could include simpler text, more visuals and clear instructions about their use	Using language that is too complex/not using enough visuals and clear instructions Working effectively with People First Getting self-advocates to step up and be leaders Having a united stance as a board around challenging subjects	Use simpler text, more visuals and clear instructions about their use We can engage new and different types of stakeholders: vendors and providers by using simple messaging about their self-interest and could include chambers and home care associations in our databases so they can receive alerts Identify ways to work better with People First Identify ways to help more self-advocates be leaders Identify ways for the board to have a united stance as a board around challenging subjects Keep people engaged in advocacy and outreach regardless of if there is a pressing issue and use positive

			opportunities to build relationships: ride Para transit with me, come share a piece of my life with me
Outreach to Underserved Communities	<p>Milwaukee successes: African American Group through Promise and targeting Hispanic population</p> <p>Included Spanish session with English translation at Circles of Life and translated brochures.</p>	<p>Challenges with developing a diverse board</p> <p>Lack of strategies to integrate BPDD better into diverse communities</p>	<p>Milwaukee, Waukesha, Racine to target in 5 year plan</p> <p>Build a more representative board—need community connector to help engage communities</p> <p>How do we integrate ourselves into diverse communities—be present with people and demonstrate immediate efficacy?</p> <p>Keep in mind that underserved can also mean: geographic, disability areas, race, religion, criminal justice system, homeless population, etc.</p>
Self Determination/Supported Decision Making	<p>Training from Jonathan was powerful and grant will provide additional training</p> <p>Lots of passion and people working in the area we could collaborate with</p>	<p>Lack of education in all parts of the system—self-advocates, families, judicial system</p> <p>Need for more tools, education and outreach</p>	<p>Education needed for all parts of the system: self-advocates, families and judicial system</p> <p>Develop more tools, education and outreach</p> <p>Focus on transition conversations through schools--- important opportunity for impact because they could alter the automatic guardianship response</p>

Part 2: Deepening Our Understanding of a Meaningful Day

What are the ingredients of a meaningful day and good life?

Faith and Spirituality	Access to Recreation and Leisure	Transportation	Employment Education and Financial Security	Choice, control and Self-Determination
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Part 3: Moving to Action:

What could BPDD do to support/create opportunities for a “meaningful day”?

Faith and Spirituality	Access to Recreation and Leisure	Transportation	Choice, Control and Self Determination	Employment, Education and Financial Security
<p>Need faith communities as partners in order to better engage individuals and families and demonstrate cultural competence.</p> <p>Ensure that a diverse set of people were involved in planning any initiative in this area as well as looking</p>	<p>Targeting SPARKS outreach to existing civic organizations rather than specifically disability groups</p> <p>Alternate use of Special Olympics volunteers: These individuals could be connectors for people into inclusive community groups. They could use their</p>	<p>Promoting Driving: encourage accommodations to vehicles, study materials, assessment and licensing; impact financial barriers to car ownership</p> <p>Promoting Biking: outreach and bike education, bike safety, 3 wheel bikes at B-</p>	<p>Need all stakeholders involved and on board: families/guardians, individuals with disabilities and support providers</p> <p>School transition process creates opportunity to educate and facilitate conversations around supported decision making</p>	<p>Affordable and quality living situations are essential—connections to Movin’ Out, etc.</p> <p>Need knowledge of work incentives—seems to be misunderstanding of this area and partnership with ERI could improve that</p>

<p>at previous initiatives (such as faith inclusion network).</p> <p>Influencing Faith Communities: How can faith communities be accessible in ways other than their physical space?</p> <p>Influencing individuals with disabilities: How do people explore their faith and spirituality and make choices about this area of their lives?</p> <p>Influencing Long Term Care system: What are the barriers for people to be able to connect? Are the supports to attend events in place? Are supporter's comfortable supporting people to make decisions or explore this aspect of their lives?</p>	<p>personal networks and would already have relationship with the people they were connecting</p> <p>Consortium/Learning Community of non- disability based groups: come together for a year to share what they learn and recruit others ...plan, do , recruit, share</p>	<p>Cycle Stations</p> <p>Impacting General Transportation System: promote and partner with regional transportation initiatives, grants to expand options for all people (and ensure its accessible), ensure bus lines run to all areas of town</p> <p>Improving Specialized Transportation: neutral holder of complaints so people are not afraid of retaliation, rule changes to ensure people can have a friend ride along</p>	<p>vs. guardianship</p> <p>Initiatives that teach decision making at early ages impact this across the life span</p> <p>Current system does not have anything in place to trigger revisiting the need for guardianship and many families are aging and working on succession planning</p> <p>Community members often assume individuals have guardians and act accordingly</p>	<p>Promise Materials could be used by BPDD to promote financial literacy</p> <p>Grassroots work should continue including Employment First Mini grants, tapping into tech colleges, partnering with Chambers and Lions clubs</p>
<p>Relationships and Friendships</p>	<p>Belonging and Contributing to Community</p>			
<p>Friendships and relationships could be facilitated based on similar interests vs. the</p>	<p>Authentic and organic connection is the goal rather than the contrived interactions that so often</p>			

<p>assumption that disability is the common denominator</p> <p>Self Determination Conference could create space for education and conversations about relationships—include parents in those conversations as well</p> <p>Speed dating for individuals with disabilities, a singles retreat and inclusion in on-line dating services could help people connect</p>	<p>occur</p> <p>Assumed that people with disabilities clustered together are all friends, but proximity doesn't mean connection—you can be in a group and still feel alone</p> <p>Paid supporters help people identify and connect to community groups and activities and support natural relationships to grow</p> <p>Groups of individuals with disabilities could connect around shared their interests or teaching each other to be more independent, create social activities in their community and have choice/voice in those small groups (connections already in place from segregated activities, so could transition to more self- determined outcomes)</p> <p>School Peer support models are working. How do we expand that into extra-curricular and afterschool?</p>			
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	How could the strategies be applied past high school?			
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Part 3: Moving to Action continued—
What are some promising practices/strategies that BPDD could use?

Build on What Works	Join with Others Outside of the Disability Community	Bringing Multiple Stakeholders Together	Cultivate New Uses For Existing Resources
<p>Strengthen the use of mini-grants and legislative breakfasts</p> <p>Build upon Faith Inclusion Network</p> <p>Improve specialized transportation system through: neutral party complaint process, rules that promote inclusion such as bringing friends on rides</p> <p>Targeting SPARKS outreach to existing civic organizations rather than specifically disability groups</p> <p>Self Determination Conference could be vehicle to explore relationships including place for parents to hear from self- advocates</p> <p>School Peer support models are working. How do we expand that</p>	<p>Promote driving as transportation solution (modifications, learning materials, purchase assistance)</p> <p>Increase use of biking by individuals with disabilities: outreach and bike education, bike safety, 3 wheel bikes at B-Cycle Stations</p> <p>Impacting General Transportation System: promote and partner with regional transportation initiatives, grants to expand options for all people ensure bus lines run to all areas of town</p> <p>Inclusive opportunity in existing dating services</p>	<p>Faith communities, individuals with disabilities and the long term care system must all be engaged in order to make strides around faith inclusion</p> <p>Consortium/Learning Community of non- disability based groups: come together for a year to share what they learn and recruit others ...plan, do , recruit, share</p> <p>Education around Supported Decision making vs. guardianship is needed at all levels— individuals, judicial branch, families who are considering guardianship as well as those who are aging and will need to consider new guardian appointment, community members who may assume all</p>	<p>Use faith communities as outreach tools to connect to individuals and families in culturally competent ways</p> <p>Special Olympics volunteers as connectors: use their personal networks and relationships with the people with disabilities to support them to join inclusive community groups</p> <p>Transition planning process already existing in schools could be place to provide information and education about supported decision making vs. guardianship</p> <p>Speed dating and singles retreat for individual with disabilities looking to learn and connect</p>

<p>into extra- curricular and afterschool? How could the strategies be applied past high school?</p>	<p>Rather than attending same old segregated activities, find out where “community” is happening</p> <p>Partner with Lions Clubs, Chambers and other civic groups around employment</p>	<p>people have a guardian</p> <p>Individuals, families and supporters have to all be engaged in conversations about dating and sexuality</p> <p>Work with ERI around benefits counseling and making it more understandable.</p>	<p>Paid supporters help people identify and connect to community groups and activities and support natural relationships to grow</p> <p>Groups of individuals with disabilities could connect around shared their interests or teaching each other to be more independent, create social activities in their community and have choice/voice in those small groups (connections already in place from segregated activities, so could transition to more self -determined outcomes)</p> <p>Use PROMISE materials as tools to support financial management an literacy</p>
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What are “Roberts Rules”?

- A **set of rules** that helps a group run their meeting in a fair and quick way.



- It began in **early English government.**



- It came to America with the **first European settlers.**



In 1801, **Thomas Jefferson** put this set of rules together in a handbook. This handbook was the starting point for the rules followed by the United States Congress. When **Henry M. Robert** published these famous Rules in 1876 they became known as **“Roberts Rules”**.

Why are “Robert’s Rules” Important?

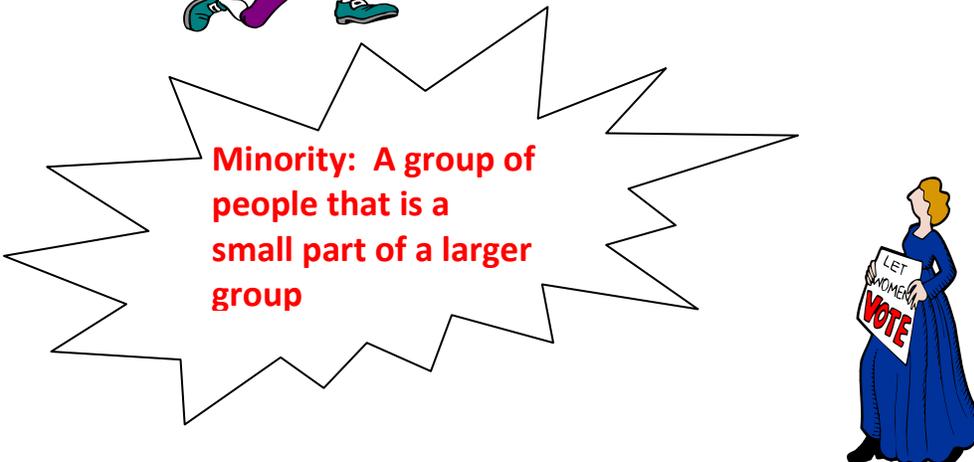
When people know the basic rules it **gives everyone a chance to be heard** and make choices. It can be changed to be used with **any kind of organization**.

Basic Principles

1. These rules **help keep order** and helps people to agree on issues.
2. All members have **equal rights and responsibility**.



Majority: Most of the people in a large group.



Minority: A group of people that is a small part of a larger group

Example: Democrats are the **minority** party in the Wisconsin Legislature.

3. A quorum must be present for the group to vote. **A quorum is** the number of members who must be present to legally carry out business. That number is usually stated in the by-laws.

4. Everyone should **feel free to talk** about every motion.
5. Everyone should **raise their hand** to speak
6. **Listen** when others are talking
7. Only **one question at a time** can be talked about at any given time.
8. No member should speak **until the chair calls on them**
9. **No cell phones** during meeting



The Agenda



The **agenda** gives a group an **orderly way to talk** about ideas when they have meetings. **An agenda has:**

1. A Call to Order

The Chair (person running the meeting) says,
“The meeting will come to order.”

3. Minutes

The Secretary reads the minutes of the last meeting.

3. Reports

Usually the Treasurer reports at this time.

4. Committee Reports

Committee Chairs report

5. Old Business

Ideas talked about at the last meeting needing action.

6. New Business

New ideas for the group to talk about

7. Adjourn

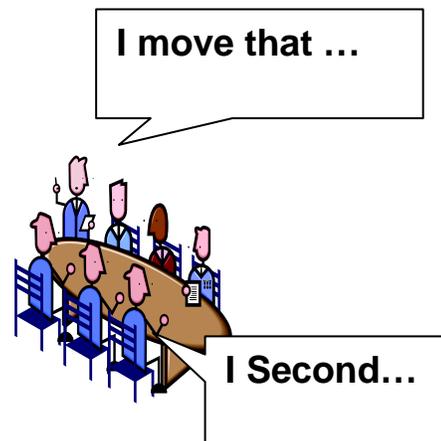
End meeting

Handling a Motion

A **motion** is an idea that members take action on.

Three steps by which a motion is brought before the group

1. A member **makes a motion**.
2. Another member **seconds the motion**.
3. The chair **says the motion again**.



Types of Motions:

1. **Main Motions** – These **introduce ideas for the group to think and talk about**. They cannot be made when another motion is before the members.
2. **Amended Motions** – These **make changes to the wording in a main motion**. An amended motion must be voted on before the main motion. If the amended motion passes, then the group must vote on the main motion.
3. **Tabled Motions** – These are motions that have been seconded, but **members have chosen to wait to vote** on for different reasons (not enough information, missing a person for the talk, etc.).
4. **Untabled Motions** – A motion made to “un-table” a “tabled motion.” The membership must vote for the Tabled Motion to be opened again.



How Do I Make a Motion?

1. **Raise your hand** and wait for the Chair person to call on you.
2. State your motion clearly....."**I make a motion that we**"
3. Wait for another member **to second your motion**, or the Chair will ask for a second.
4. Motions made from a committee **do not require a second**.
5. If there is no second, then your motion **will not be considered**. If there is a second, the Chair will state "**It has been moved and seconded that we...**"

Consideration of a Motion

1. The chair- person asks the group "**Is there any discussion?**"
2. The members discuss and **give opinions on the motion**.
2. As the person who made the motion **you may speak first**.
3. You may speak again, only **after everyone else has had a chance to say something**.
4. The **chair puts the question to a vote**.
 - a. The chair **restates the question**.
 - b. The **chair takes the vote**:
"**All in favor of the motion say aye.**"
"**Those opposed, say no.**"
3. The chair **announces the result of a vote** – The motion passed or the motion did not pass

Voting



Methods of Voting

The **method of voting depends on each situation** and what the by-laws of your organization say.

Voice Vote – A vote by voice is the **regular method of voting on a motion**. The chair asks everyone in favor to say “aye” and those opposed to say “nay.”

Show of Hands – Members show their vote by raising their hand. A vote by show of hands should be **used in very small meetings**.

Other methods which *may be ordered*:

Ballot – Voting by ballot is **used when the group wants secrecy** of the member's votes. Voting by ballot is sometimes required in certain cases by the bylaws of an organization. Any vote relating to charges or proposed charges against a member or an officer should always be by ballot.

Roll call – A roll call vote **puts on record** how each member votes.

How to Determine the result of a vote

Majority vote: The basic requirement for approval for action, except where a rule provides otherwise, is a majority vote. The term "majority" means "more than half," excluding blanks and abstentions, at a meeting with a quorum.

Two-thirds vote: Two-thirds vote means at least two-thirds of the votes cast, excluding blanks and abstentions, at a meeting with a quorum.



GOAL 1: People of all ages make choices about their lives, and are actively engaged in planning their services and supports.

Objective 1.1: By September 30, 2016, there will be 1,000 more individuals with DD of all ages participating in SDS.

Objective 1.2: By September 30, 2016, there will be 450 more youth transitioning from high school to the LTC system participating in SDS.

Objective 1.3: By September 30, 2016, 500 people with DD will report a 50% increase in the use of natural/community supports.

Year One Activities:

- SPARKS Grants for innovative formal and informal supports in local communities.
- Host 1 statewide SDS Network Event.
- Provide grants to develop circles of support and community connections for individuals and families using SDS.
- Utilize online technology to develop a network that can provide a vehicle for ongoing sharing of information and technical assistance around innovative Self-directed practices.
- Host 2-4 regional sessions with consumers, families and providers to provide training on Supported Living principles and practices and support local groups to develop strategies for increasing the number of people with disabilities being supported in their own home.
- Work collaboratively with key organizations to set up efficient systems to share key Self Directed Supports data.

GOAL 2: People with DD will be employed in integrated jobs of their choosing in the community.

Objective 2.1: By September 30th, 2016, the number of people with developmental disabilities participating in Long-Term Care in integrated jobs in the community will double from 560 to 1120.

Year One Activities:

- Develop a Wisconsin Employment First Team as part of the National Alliance for Full Participation
- Develop an request for proposals and provide grants for pilots that demonstrate innovative employment practices that incorporate SDS, person-centered planning, and customized employment practices.
- Provide SPARKS Grants to support innovative methods of building community capacity for Integrated Employment.
- Host two statewide Integrated Employment Events

Goal 2, Year One Activities continued:

- Utilize online technology to develop a network that can provide a vehicle for ongoing sharing of information and technical assistance around innovative employment practices.
- Host 4-5 regional sessions with consumers, families and providers to provide training on Employment First principles and practices and support local groups to develop strategies for increasing the number of people with disabilities in integrated employment.
- Review and provide input into the technical assistance guide (TAG) as part of the Division of Vocational Rehabilitation, the Department of Health Services, and the Department of Public Instruction interagency agreement; provide input and assistance into the training/implementation plan – in particular for consumers and families.
- Collaborate with other organizations (Pathways, Employment Resources Incorporated) to develop a plan to increase educational opportunities around work incentives and financial literacy.
- Work collaboratively with key organizations to set up efficient systems to share key employment data.
- Conduct a “Take Your Legislator to Work” Campaign

GOAL 3: People with DD and their families will be effective advocates and leaders resulting in systems change on issues they feel are most important to them.

Objective 3.1: By September 30, 2016 there will be 30 effective advocacy groups engaging in advocacy and organizing activities of their choice, based upon the BPDD Budget Platform, that result in measurable systems change.

Objective 3.2: By September 30, 2016, a statewide self-advocacy organization that is led by an individual with an intellectual disability will identify at least one statewide systems advocacy change project of their choice based upon the BPDD Budget Platform.

Objective 3.3: By September 30, 2016, at least 3,000 individuals and organizations will be signed up for electronic alerts through the DAWN system and act on those alerts.

Year One Activities:

- SPARKS community organizing grants: These grants aim to facilitate positive change in local communities.
- SPARKS Retreat: Individuals who are awarded SPARKS Grants will attend the SPARKS Retreat to share their project ideas with others, get feedback, and plan their projects.
- Partners in Policymaking: Participants in this project will receive training so they can work effectively with policymakers to create systems change and improve the lives of individuals with disabilities in Wisconsin.
- The voting project will work to increase the numbers of individuals who will become consistent voters. The project will also work to ensure that individuals with disabilities (A) can obtain the appropriate type of photo identification and (B) have access to accessible polling places.
- Support to strengthen a statewide self-advocacy organization led by people with disabilities.

For the full version of BPDD’s 2012-2016 State Plan, go to www.wi-bpdd.org.